



Republic of the Philippines  
CITY OF MAKATI  
UNIVERSITY OF MAKATI

*J. P. Rizal Extension, West Rembo, Makati City*

*Tel. Nos. 882-0535\*8820677\*8831876*

ATTACH  
1X1  
PHOTO

**ON-THE-JOB TRAINING AND PLACEMENT SERVICES CENTER**

Name of the Student: \_\_\_\_\_ Program: \_\_\_\_\_  
City Address: \_\_\_\_\_ Contact Number: \_\_\_\_\_  
Permanent Address: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_ E-Mail: \_\_\_\_\_  
Height: \_\_\_\_\_ Weight: \_\_\_\_\_ Sex: \_\_\_\_\_ Civil Status: \_\_\_\_\_ Age: \_\_\_\_\_

Position Desired: \_\_\_\_\_  
Brief Description of the position desired: \_\_\_\_\_  
Objective in applying for a job: \_\_\_\_\_

**EDUCATIONAL BACKGROUND**

Level	School/University	Date Graduated
Elementary		
High School		
Vocational		
College		
Course	_____	Special Skills _____

**WORK EXPERIENCE INCLUDING ON-THE-JOB TRAINING RECORD: (from present training backward)**

Inclusive Dates	Position	Company	Salary	Status of Appointment

**LICENSES**

Eligibility/Board Bar	Date of Examination	Rating	Rank/Level

Achievements/ Awards received	

**SEMINARS ATTENDED**

Date of the Seminar	Title of the Seminar	Resource Speaker	Conducted by

\_\_\_\_\_  
Student's Signature