

DATA PRIVACY NOTICE FOR STUDENTS

DATA PRIVACY POLICY STATEMENT

University of Makati recognizes its responsibility of protecting personal data it collects from its prospective and current students as part of its operations as a duly recognized higher education institution that is fully owned by the City Government of Makati.

As such, the university instituted measures to ensure that only individuals that meet its admission requirements are accepted as its students. Now, in compliance with Republic Act No. 10173, also known as the Data Privacy Act of 2012, its implementing rules and regulations, and other issuances of the National Privacy Commission, the university declares that it will collect from you, the data subject, personal information, and sensitive personal information starting from your application for admission up to the data generated during the course of your study in the university.

1. The data collected and generated shall be processed and retained in compliance with RA 9470, otherwise known as the National Archives of the Philippines Act of 2007, its implementing rules and regulations, and relevant general circulars issued by the National Archives of the Philippines.
2. The data collected and generated shall be processed and accessed by university personnel designated by the university as data controller and/or data processor.
3. The data collected and generated are protected from accidental or unlawful destruction, alteration and disclosure, fraudulent misuse through sufficient and effective organizational, physical and technical security measures.
4. As data subject, you have the right to be given access to your personal data upon request, dispute any inaccuracies or errors found, removal of personal data from data controller's filing system found to be outdated, false or illegally obtained. For the complete details of your rights as a data subject, please feel free to visit the university website and raise your concerns with the Data Protection Officer.
5. Please be informed that the provision of personal data is a requirement for the processing of your application for admission, enrollment and transaction with the University, thus you have the obligation to provide us with the relevant information, otherwise failure to do so shall invalidate the processing of your transaction with us, Furthermore, any false or inaccurate data or information submitted to the university shall also merit legal, academic or administrative consequences according to existing laws and policies.
6. The university's Information Technology Center developed the online enrollment and registration system for the purpose of processing the admissions and registration of students and tracking their registration of enrollment and grade reports. Moreover, the ITC also developed the student record management information system of the university for data gathering, evaluation and processing. By accessing the university of Makati website and our other electronic forms/ written forms, your data are simultaneously collected for decision making of the university management and profiling of your information for research purposes.

CONTACT US AT:

UNIVERSITY OF MAKATI

<https://www.umak.edu.ph/>

Hon. Mayor Mar-Len Abigail S. Binay-Campos

Acting University President

Office of the University President

Email address: president@umak.edu.ph

Data Protection Officer: Assoc. Prof. Pompeyo C. Adamos III, MA,DPAc

Office of the Director, Data Protection and Records Management Services

Email address: dprms@umak.edu.ph

Mr. Jonathan B. Canapi

Office of the Director, Information and Technology Center

Email address: itc@umak.edu.ph

I have read and understood the above statements that informs me of the purpose for the collection of personal data and my rights as a data subject. I hereby affix my signature herein as an expressed consent and approval for the collection and processing of personal data.

I hold free and harmless the University of Makati, any of its offices/departments, officers, employees and agents from any complaint, suit, or damages which any party may file or claim in relation to the Data Privacy Act.

[Name and Signature of Student]

[Date Signed]